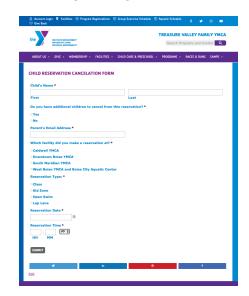


## **CANCEL A RESERVATION FOR A FAMILY MEMBER (WEB)**

- Visit ymcatvidaho.org/reservations and sign in.
- Select Cancel Reservation for a Family Member.
- Fill out all the required boxes (designated with an asterisk) in the Family Member Cancellation Form.
- Click **Submit**. You will receive a cancellation confirmation email once the cancellation is complete.



## **CANCEL A RESERVATION FOR A FAMILY MEMBER (APP)**

- Open and sign in to your Treasure Valley Family YMCA Reservation App.
- Select **More** button from the lower menu.
- Select **Family Member Reservations & Cancellations**, swipe through to find **Child/Family Member Cancellation** and click the prompt.
- Fill out all the required boxes (designated with an asterisk) in the Family Member Cancellation Form.
- Click **Submit**. You will receive a cancellation confirmation email once the cancellation is complete.

We ask that whenever possible you **Early Cancel** your reservation, giving those on the waitlist the opportunity to be added to the class list.



**Early Cancel**—canceling your reservation 2 hours before the scheduled start time.

**Late Cancel**—canceling your reservation within 2 hours of the scheduled start time.